M.V.MUTHIAH GOVERNMENT ARTS COLLEGE (W)

(ACCREDITED WITH 'B' GRADE BY NAAC)

DINDIGUL

AFFILIATED TO MOTHER TERESA WOMEN'S UNIVERSITY KODAIKANAL



INTERNAL QUALITY ASSURANCE CELL REPORT 2007-2008

IQAC REPORT FOR THE ACADEMIC YEAR 2007 – 2008

PROFILE OF OUR COLLEGE

M.V.M Government Arts College (w) was founded in **1966**, with the noble vision of providing education to women students with the sustained support rendered by the Tamilnadu Government, UGC and the Local patrons, the college has grown from strength to strength. It has made several strides and has now emerged as the premier Institute, affiliated to Mother Teresa Women's University, Kodaikanal. At present, it caters to the educational needs of thousands of girls hailing from educationally and economically backward families.

With a noble aim of providing higher education to a large number of girl children. Shift II was introduced in the academic year 2007 – 2008 in Tamil, English, Economics, Commerce, Mathematics and Computer Science Departments. By the introduction of shift system 244 students and 29 guest lecturers were benefitted.

The mission is to impart liberal education committed to quality and excellence. Its quest is to mould learners into responsible citizens instilling in them leadership qualities, personal integrity and life oriented skills. Its aim is to enrich the students with efficiency and excellence.

For making quality enhancement as integral part of institutional functioning, an IQAC is constituted and the staff members work in unison for this.

The primary motto of the IQAC is to ensure continuous improvement in all the functional good practices, ideas, planning, implementing and measuring the outcome of academic and administrative performance of the institution.

- > To keep the institution abreast of and abuzz with quality sustenance activities through Workshops/ Seminars/Case studies etc...
- To help the college in planning and monitoring.

IQAC's Annual report presents a bird's eye view of the activities of the college during the year 2007-2008 carried out with the sole aim of sustaining the quality and enhancing the efficiency of various components in education..

Section A:

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year:

To enhance the quality and excellence of academic and administrative performance of the institution the following activities have been planned at the commencement of this academic year.

- > To develop the infrastructure as a need based one
- > To motivate the faculty and students for research in order to enhance the quality of academic performance
- > To encourage the faculty participate in the conference /symposium/ workshop/ seminars and to publish articles and books in large numbers.
- To accelerate the activities/functions of the Placement cell.

Section B:

1. Activities reflecting the goals and objectives of the institution

- 1. To enrich the students' knowledge and skills the following Programmes were conducted.
 - ➤ Lectures / Seminars/Workshops
 - > Students' orientation by expert research guides in various fields
 - ➤ Computer orientation for all students under CLP
 - > Interaction with industrialists, educationists and the media
 - > Bridging the gap between theory and practical by visits to factories
- 2. To empower the students for competing in the job market, guidance was given for communication skills, to participate in an interview and self improvement.
- To make students career conscious and competent, training was given for various competitive examinations, developing leadership qualities and for undertaking enterprenerial endeavour.

- 4. To provide the necessary platform for students to freeze off their grievances, counselling services are given by counselling cell and tutorial system.
- 5. To develop a sense of social awareness, fellow feelings and team spirit, various units such as **departmental associations**, **NSS**, **YRC**, **RRC** etc., are functioning in the college. Students are motivated to donate liberally towards the rehabilitation funds in times of national disasters.

2. New academic programmes initiated (UG and PG)

The aim of education is to bring out the latent talents of the students and foster them Under the CBCS system. The traditional method of teaching is given a go-by and the students are encouraged to choose subjects of their own choice according to their aptitude and interest. Even new courses which are more related to day to day life, providing scope for employment opportunities have been introduced. Example: EDP, Non-Technical courses etc.

During the academic year 2007-2008, the M.Sc. Geography course has been converted from Self-Financing course to Regular course. This effect has enabled rural students to get higher education without tuition fees. Steps have been initiated to submit a proposal for starting PG course in Chemistry and Biology and UG course in Physics department.

3. Innovations in curricular design and transaction

New innovations in curriculum have been introduced under CBCS (Choice Based Credit System) in the year 2007-08 and subsequently the syllabus was restructured. Restructured syllabus has been designed to provide ample scope for employment opportunities. This will equip the students to undertake projects and research work in future. Skill based elective and non-major elective papers have been introduced under the new curricular design.

"Entrepreneurship Development Programme" is a paper studied by the students of all departments during the II year (III semester) of their course. It is a paper that make the students to follow "Earn While You Learn" principle. EDP has been initiated for imparting training to the interested student's community. The techniques of Vermiculture has been explained to the students which promotes an idea about small scale industrial set up for manufacture of organic compost, preparation of vermiflyash, vermiwash, vermibeds for enhancing the yield in agriculture sector. It gives them an idea about starting a small

business or a small scale industry after completion of their degree. It improves their self confidence. Students are trained in **pottery designing, soft toys making, jewel designing, designer sarees preparation and embroidery, stitch and knit, flower vase, ice stick models, washing powder, cleaning powder and phenyl preparation are also taught to the students, so that they can prepare them all for their home needs on their own with low investment. EDP is a strong support and best answer for each and every student who have the question "What to do after completing my degree?" in their mind, Creativity, administration and management techniques are greatly improved by learning this paper.**

The paper Environmental Studies creates an awareness about the need for protecting and preserving the environment and natural resources for sustainable development. The paper "Value Education" aims at moulding the character of the students. Thus the new curriculum develops the intellectual, social and personal skills of the students. Seminar and assignments have been introduced as a part of evaluation. This activates the students to refer to the latest books to search for the latest topics in their subjects.

The objective of our syllabus is not only to educate but to empower the students and make them self reliant. Bearing this in mind, the following papers are introduced under SBE.

| S.No. | Departments | SBE Papers (I – VI Semesters) | | |
|-------|-------------|--|--|--|
| 1 | Tamil | gzptha;g;Gj; jkpo; | | |
| | | nkhop ngah;g;gpay; | | |
| | | EDC [Entrepreneurship Development] | | |
| | | mr;Rf; fiy | | |
| | | ftpd; fiyfs; | | |
| | | Rw;Wyhtpay; | | |
| 2 | English | English for Effective Writing | | |
| | | English for Proficiency | | |
| | | EDC [Entrepreneurship Development] | | |
| | | Creative Writing | | |
| | | English Language Teaching | | |
| | | English for the Corporates | | |
| 3 | History | Guidance and Counselling | | |
| | | Computer Application in History-Theory | | |
| | | EDC [Entrepreneurship Development] | | |
| | | General Knowledge-1 | | |
| | | General Knowledge-2 | | |
| | | Yoga and Meditation-2 | | |
| 4 | Economics | Economics of sales manship | | |
| | | Energy Economics | | |
| | | EDC [Entrepreneurship Development] | | |
| | | Service Marketing | | |

| | | Human Resource Development | |
|-----|------------------|---|--|
| | | Export Procedure and documentation | |
| 5 | Commerce | Commerce Practical | |
| | | Creative Advertising | |
| | | EDC [Entrepreneurship Development] | |
| | | Business Environment | |
| | | Business Law | |
| | | Information Technology | |
| 6 | Mathematics | Mathematical Logic –I | |
| | | Mathematical Logic –II | |
| | | EDC [Entrepreneurship Development] | |
| | | Designs of experiments | |
| | | Fuzzy mathematics | |
| | | Mathematical Aptitude For Competitive Exams | |
| 7 | Chemistry | Water Treatment | |
| | | Clinical Chemistry | |
| | | EDC [Entrepreneurship Development] | |
| | | Food Chemistry | |
| | | Textile Chemistry | |
| | | Industrial Chemistry | |
| 8 | Geography | Travel and Journalism | |
| | | Geography of Health | |
| | | EDC [Entrepreneurship Development] | |
| | | Computer Application in Geography | |
| | | Basics of Remotes Sensing and GIS | |
| | | Geography of competitive Exam | |
| 9 | Zoology | Economic Zoology | |
| | | Vermiculture | |
| | | EDC [Entrepreneurship Development] | |
| | | Bio Informatics | |
| | | Ornamental Fish Culture | |
| 1.0 | | Medical Biology for Everyone | |
| 10 | Computer Science | Office automation lab | |
| | | Desktop publishing lab | |
| | | EDC [Entrepreneurship Development] | |
| | | Web Designing with HTML Lab | |
| | | VB Script Lab | |
| | | .NET Lab | |

4. Inter-disciplinary programme started

Non Major Elective is an inter-departmental course offered by each department for the students belonging to other departments. The objective is to provide mobility and flexibility outside the parent department. Two NME papers must be taken by the students before entering III Year. Since the subject is studied both by arts and science students, the paper deals with the basics of the concerned subject. It is much more practical oriented and

related with the day to day life incidents. These papers help them to prepare for competitive exams.

In the current job market, especially in the IT sector where thousands of positions are available, great stress is laid on communicative skills particularly on soft skills. The papers prescribed under the present syllabus enable the students to improve their competence level and ensure employment for them. Students fair well in the competitive exams face the interviews confidently and find easy entry into private sector, Banking, Railways and Corporate sectors.

Hence NME enables the students to move to other departments and gain some knowledge in other subjects.

UG Courses

| S.No | Department | I year | II year | |
|------|------------|-----------------------------|----------------------------------|--|
| 1. | Tamil | gilg;gpyf;fpak; | Ngr;Rf; fiy | |
| 2. | English | Conversational English | English for competitive exam | |
| 3. | Economics | Economics of advertising | Gender and economy | |
| 4. | History | Basic components of tourism | Yoga and meditation | |
| 5. | Commerce | Accounting fundamentals | Banking theory, law and practice | |
| 6. | Maths | Operations research | Set theory and logic | |
| 7. | Chemistry | Applied chemistry paper-I | Applied chemistry-II | |
| 8. | Zoology | Human reporductive biology | Sericulture | |
| 9. | Geography | Principles of GIS | Principles of remote sensing | |
| | | (Geographical Information | | |
| | | System) | | |
| 10. | Computer | Fundamentals of computer | Principles of Information | |
| | science | | technology | |
| 11. | Physics | Fundamentals of physics | Fundamentals of electronics | |
| | | paper-I | paper-II | |

PG Courses

| S.no | Department | I year |
|------|------------|---------------------------------------|
| 1 | Tamil | Ngr;Rf; fiy |
| 2 | English | Effective communication |
| 3 | Geography | Geography for competitive examination |

5. Examination reforms implemented

Under the traditional system, students' knowledge was assessed by the exams conducted for 3 hours at end of the year. But the present CBCS system asses aspects like

originality, creativity, interest, aptitude, presence of mind, class room participation, presentation skill, and team spirit and leadership qualities. It ensures the development of total personality of the students.

6. Candidates qualified: NET/SLET/GATE etc.

S. Guruvammal- MA Tamil (2006-2008)

7. Initiative towards faculty development programme

Faculty members of our college were keen to update the new trends and techniques in teaching their subjects. So they periodically attend various orientation programme, refresher courses, workshops, seminars and soft skills development programmes.

The following faculty members have successfully undergone UGC sponsored orientation programme and Refresher course.

| S.No. | Name | Orientation Programme / | Period | University |
|-------|---|----------------------------|---------------------|--|
| | | Refresher course | | |
| 1 | Dr.K.M.Sumathi Dept. of English | Orientation | 26.12.07 – 24.1.08 | Bharathiyar University, Coimbatore |
| 2 | Ms. P.Hemalatha Dept. of English | Orientation | 26.12.07 – 24.1.08 | Bharathiyar University, Coimbatore |
| 3 | Dr. R Vellaiammal. Dept. of History | Refresher | 2.8.07 - 22.8.07 | Madurai Kamaraj University, Madurai |
| 4 | L. Benchila. Dept. of History | Orientation | 26.12.07- 24.01.08 | Madras University. Chennai |
| 5 | Mrs.V.Rajalakshmi Dept. of Economics | Orientation | 26.12.07 - 24.01.08 | Madurai Kamaraj University, Madurai |
| 6 | Mrs.P.Sathiyabama Dept. of Biology | Refresher | 13.11.07–13.12.07 | Gandhigram Rural Institute, Dindigul |

| 7 | Dr. R.Vahitha Dept. of Biology | Orientation | 26.12.07–25.01.08 | Madurai Kamaraj University, Madurai |
|----|---|-------------|--------------------|--|
| 8 | Mrs.C.Florence Annal Dept. of Geography | Orientation | 26.12.07 -24.1.08 | Madras University,Chennai |
| 9 | Mrs.N.Sujatha Dept. of Computer science | Orientation | 26.12.07-24.01.08 | Madurai Kamaraj University, Madurai |
| 10 | Mrs.A.Banu Dept. of Computer science | Refresher | 26.12.07-24.01.08 | Madurai Kamaraj University, Madurai |
| 11 | Mrs.Prema Dept. of Computer science | Orientation | 26.12.07-24.01.08 | Madurai Kamaraj University, Madurai |
| 12 | Ms.R.Rajammal Dept.of Physics | Orientation | 26.12.07 -24.1.08 | Madras University, Chennai |
| 13 | Dr.S.Ameena parveen Dept.of Tamil | Orientation | 26.12.07–24.1.08 | Bharathidasan University, Trichy |
| 14 | Ms. A.Valarmathi Dept.of Tamil | Orientation | 26.12.07 – 24.1.08 | Bharathidasan University, Trichy |

8. Total number of seminars/workshops conducted :-

| Department | Date | Seminar | State / | Topic |
|----------------------|------------------------------|-----------|----------|--|
| | | /Workshop | National | |
| | | | Level | |
| Tamil | 13.03.2008 | Workshop | State | gilg;gpyf;fpak; |
| History And Tamil | 27.3.2008 to 28.3.2008 | Seminar | State | rKf tho;tpaYf;F rkaq;fspd; gq;fspg;G |

9. Research projects a) Ongoing b) Completed

a) Ongoing Research Projects:

UGC Minor Project

| S.No. | Name of the Faculty | Department | Title of the project | Sanctioned |
|-------|---------------------|------------|--------------------------------------|------------|
| | | | | amount |
| 1 | Dr.S.Ameena parveen | Tamil | cyfg; nghJikAk; jkpo;r;Rgpj;JtKk; | Rs. 70,000 |

- 10. Patents generated, if any Nil
- 11. New collaborative research programmes Nil
- 12. Research grants received from various agencies- nil

13. Details of research scholars

Many of our faculty members are approved research guide and supervisor in various renowned universities

| S.No. | Name of the Faculty | Ph.D. | M.Phil. | University |
|-------|---------------------------|----------|----------|-------------------------------------|
| | | Scholars | Scholars | |
| 1 | Dr. (Mrs). Palani Rani | - | 1 | Mother Teresa Women's University, |
| | Dept. of Economics | | | Kodaikanal |
| 2 | Dr. (Mrs.)S.Vijayalakshmi | 3 | - | Karpagam University, Coimbatore. |
| | Dept. of Economics | | | |
| 3 | Mrs.K.Jamuna | - | 2 | Bharathidasan University, Trichy |
| | Dept. of Geography | | | |
| | | | | |
| 4 | Dr.P.Parvathi | - | 7 | Madurai Kamaraj University, Madurai |
| | | | | - |
| | | | | |
| | | | | |

List Of Faculty Members Submitted Ph.D Thesis.

| S.No. | Name of Faculty | the | Department | Title of the Research work | University |
|-------|-----------------|-----|------------|--|--|
| 1. | Mrs.K.Jamuna, | | Geography | Kodaikanal region of western ghats: A Spatial Analysis Land use Landover Changes Using Remote sensing And GIS | Madurai Kamaraj university, Madurai. |

| 2. | Mrs.P.Vijaya, | English | Designing a Bridge course in | Mother Teresa |
|----|---------------|---------|-------------------------------|---------------|
| | | | English for rural students at | Women's |
| | | | college level | University, |
| | | | | Kodaikanal |
| | | | | |

List of Faculty members Pursuing Ph.D.

| S.No. | Name of the Faculty | Department | Title of the Research | University |
|-------|----------------------|------------|------------------------|----------------------|
| | | | work | |
| 1 | Mrs. K. Nirmala | Commerce | Utilization of | Madurai Kamaraj |
| | | | Assistances by small | University, Madurai. |
| | | | scale Industries. A | |
| | | | study in Dindigul | |
| | | | District | |
| 2 | Mrs.S. Siyamala Devi | Commerce | A study on | Mother Teresa |
| | (under FIP UGC XI | | Operational Efficiency | Women's University, |
| | plan) | | of Co-operative Banks | Kodaikanal |
| | | | in Dindigul District | |

14. Citation index of faculty members and impact factor.

Articles Published in Journals by Faculty Members:.

- 1. R. Uthayakumar, P. Parvathi, Determination of Replenishment Cycle Time for an EOQ model with shortages and Deteriorating Items, International Journal of Mathematical Sciences, July-December 2007, 339-354.
- 2 R. Uthayakumar, P. Parvathi, Inventory Models with Mixture of Backorders Involving Reducible Lead Time and Setup Cost, OPSEARCH, volume45, No. 1, 2008.
- List of publications of Dr. S. Ramathilagam, Assistant Professor, Department of Mathematics,
 - 3. Fuzzy Error Matrix In Classification Techniques, International journal of Applied Mathematics and Informatics (JAMI), Vol. 26(2008), No. 1-5, pp. 861-876, ISSN: 1598 5857– S. Ramathilagam., *S.R. Kannan*,
 - 4. Maximize the production of cement industries by the maximum satisfaction of employees using fuzzy matrix", International Journal of Ultra Scientist of Physical Sciences", Vol. 15,(2003) 1M, 45-56, ISSN: 0970. 9150. S. Ramathilagam.,N. R. Neelakantan and W. B. Vasantha

- 5. "Use of fuzzy neural networks to study the proper proportions of raw material mix in cement plants" *International Journal of* Varahmihir Journal of Mathematical Sciences", (2002). Dr Bijendra Singh, Sandipani Academy, Ujjain [Ed], Vol. 2, (2), 231-246. S. Ramathilagam., N. R. Neelakantan and W. B. Vasantha
- 6. List of publications of Dr. K.M.Sumathi, Assistant Professor, Department of English,

Published a paper on "Relevance Of Communication And Soft Skills" in the book **Literary Explorer** –An Annual Publications Of Critical Studies in English Language and Literature by the Dept of English, Bishop Heber college (Autonomous), Tiruchirappalli, Vol-7, No-1, Feb 2008(106-112)

- 15. Honors/Awards to the faculty: National and International Nil
- 16. Internal resources generated Nil
- 17. Details of departments getting assistance/recognition under SAP, COSIST(ASSIST) / DST, FIST and other programmes.

Nil

18. Community services

- ❖ Dr.P.Gnanasoundari acted as NSS programme officer for the academic year 2007 – 2008
- Mrs.P. Sathiyabama, Assistant professor of Biology, has been a member in health committee for rendering health services to the needy students.
- ❖ Dr.(Mrs).A.Pethalakshmi, Head and Associate professor of Computer science gave lectures for the computer science students of Govt. Arts College(W), Nilakottai as a part of remedial coaching classes.
- 19. Teachers and Officers newly recruited:

Faculty members of our college has grown stronger with newly appointed teachers recruited by TRB. The newly recruited teachers (2007) are

| S.No | Name of the Teacher | Department | Recruited Year 2007/2008 |
|------|--|------------|--------------------------|
| 1 | Dr. K. M. Sumathi | English | 2007 |
| 2 | Ms. P. Hemalatha | English | 2007 |
| 3 | Mrs. N. Thenmozhi | English | 2008 |
| 4 | Mrs. G. Vanmathi | English | 2008 |
| 5 | Mrs. N. Karpagavalli (transferred 2010) | English | 2008 |
| 6 | Mrs. A. Deeparani (transferred 2010) | English | 2008 |
| 7 | Dr. S. Santhi | English | 2008 |
| 8 | Mrs. H. Suriya Prabha | English | 2008 |
| 9 | Mrs. P. Vimala Rani | English | 2008 |
| 10 | Mrs. V.Rajalakshmi | Economics | 2007 |
| 11 | Mrs. R.Booma Devi(Transferred to Meenakshi College Madurai) | Economics | 2007 |
| 12 | Mrs. P. Karthiyayini | Economics | 2007 |
| 13 | Dr. (Mrs). S.Vijayalakshmi | Economics | 2008 |
| 14 | Mrs. M.Aruna | Economics | 2008 |
| 15 | Mrs. I.Indira (Resigned her job) | Economics | 2008 |
| 16 | Mrs. G.Lakshmi | Economics | 2008 |
| 17 | Mrs. S.Chithra | Economics | 2008 |
| 18 | Dr.M.Dhanalakshmi | Chemistry | 2007 |
| 19 | Dr. P.Gnanasoundari | Chemistry | 2007 |
| 20 | | | |
| 21 | N. Sheela (Transferred to Madurai) | Biology | 2007 |
| 22 | N.Amudha(Transferred to Madurai) | Biology | 2007 |
| 23 | R. Vahitha | Biology | 2007 |
| 24 | S.Mangaikasthuri (Transferred to | Biology | 2007 |

| | Madurai) | | |
|----|--|---------------------|------|
| 25 | T. Hemalatha | Biology | 2008 |
| 30 | Mrs.Sujatha (Transferred to Sivagangai) | Computer Science | 2007 |
| 31 | Mrs.Banumathy (Transferred to Karur) | Computer Science | 2007 |
| 32 | Mrs.Prema (Transferred to Sivagangai) | Computer Science | 2007 |
| 33 | Mrs.Nirmala (Transferred to Salem) | Computer Science | 2008 |
| 35 | Dr. C. Florence Annal | Geography | 2007 |
| 40 | L. Benchila. | History | 2007 |
| 41 | A. Chandrajothi. | History | 2008 |
| 47 | Dr.S.Ameena Parveen (Transfer from Chennai) | Tamil | 2007 |
| 48 | Mrs.A.Valarmathi | Tamil | 2007 |
| 49 | Chidambaravalli(Transferred) | Tamil | 2007 |
| 50 | Sandana Mariammal(Transferred) | Tamil | 2007 |
| 51 | S.Renuka | Tamil | 2008 |
| 52 | M.Pandeeswari(Transferred) | Tamil | 2008 |

20. Improvements in the library services

Library has been updated now and then. Nearly 2346 books including Encyclopedia and Dictionary are bought for the benefit of students during the last three years. The total value of books is 3,78,000 which includes Books for VAO, TNPSC Group I, II, III & IV, IAS preliminary, Bank Probationary Exam and Entrance Exam books for MCA, MBA and Law. Books are also bought for 10 departments Tamil, English, History, Economics, Maths, Chemistry, Zoology, Geography, Commerce and Computer Science.

21. New books / Journals subscribed and their value :

State Government Budget Allotment

| DEPARTMENTS | 2007-08 (Rs.) |
|------------------|---------------|
| Tamil | 5000 |
| English | 5000 |
| History | 4000 |
| Economics | 4000 |
| Commerce | 4000 |
| Mathematics | 4000 |
| Physics | 500 |
| Chemistry | 4000 |
| Geography | 4000 |
| Zoology | 4000 |
| Botany | 500 |
| Computer Science | 5000 |
| General Library | 1000 |

UGC Budget Allotment XI Plan

| DEPARTMENTS | INSTALMENTS | | | |
|------------------|-------------|------|-------|------|
| | I | II | III | IV |
| | Rs | Rs | Rs | Rs |
| Tamil | 6000 | 8000 | 8500 | 2500 |
| English | 6000 | 8000 | 8500 | 2500 |
| History | 5000 | 5000 | 6000 | 1250 |
| Economics | 5000 | 5000 | 6000 | 1250 |
| Commerce | 4800 | 5000 | 5500 | 1000 |
| Mathematics | 5000 | 5000 | 7000 | 1250 |
| Physics | - | 1000 | 1500 | 500 |
| Chemistry | 5000 | 5000 | 5500 | 1000 |
| Geography | 6000 | 8000 | 9000 | 2750 |
| Zoology | 5000 | 5000 | 5500 | 1000 |
| Botany | - | 1000 | 1500 | 500 |
| Computer Science | 5000 | 5000 | 7000 | 2000 |
| Statistics | - | - | - | 500 |
| General Library | - | 1860 | 19780 | - |

22. Courses in which student assessment of teachers is introduced and the action taken on student feedback

In all 14 courses in the first shift both UG and PG and 6 courses in the second shift UG, the students were given feedback forms for the assessment of their teachers. Based on the feedback of the students, new teaching aids were used by the faculties of all departments to make the teaching learning process more interesting and user friendly.

23. Feedback from stakeholders:

I am Mrs.M.Madhavi, feel proud for being stake holder of this esteemed institution. I wish to participate in various academic functions. I pray our Almighty for giving strength and stamina to the students of this institution to achieve goals.

24. Computerization of administration and the process of admissions and examination results, issue of certificates.

Most of the administrative work in the college was computerized. The students database and the employees database are maintained in the office. The admission process is computerized by the Department of Computer Science and it is maintained by the same Department. Since the college is affiliated to Mother Teresa Women's University, Kodaikanal, the examination result processing is done by the University and the certificates are issued by the same University.

25. Increase in the Infrastructural facility:

- Mathematics department is updating its own computer laboratory every year by increasing the number of computers and by introducing new software.
- The English language laboratory that existed was not adequate to meet the current needs of the students. Hence, a modern language lab has been setup with the latest gadgets and equipments. An updated software has been installed. On the whole 12 systems are available. Students have free access to this spacious, air conditioned lab. The printer is also at their disposal which is useful for their project work. The lab is also enriched with special software package-essentials of English. CD's pertaining to language skills and the colour TV, VCR and a CD player available in the lab enable the students to watch literary classics like Shakespeare's plays. By using headphones students get exposed to RP sounds and are able to improve their accent and

intonation. This lab is a great boon to Part II English students to develop their soft skills.

26. Technology Upgradation

- ❖ A Computer, Printer and UPS are installed in all the departments in the College so as to enable the faculty members to maintain their records and for the preparation of internal test, Non-Major Elective Question Papers.
- ❖ Intercom facilities are provided to all class rooms from Principal's Room through AVE fund
- Steps taken to provide Inverter for College and College Hostel so that work may not be stunned & interrupted at the time of power failure

27. Computer and internet access and the training to teachers, non-teaching staff and students.

- ➤ Faculty and students of the Department of Mathematics can use the Computer Lab of the department of mathematics.
- ➤ Broadband connection is available in the college. This is used by the non-teaching faculty in the office to carry out some online process like students scholarship entry etc. The internet connection in the college is also utilized by the faculty members to refer and download articles for their research work.

28. Activities and support from the Alumni Association

Alumni Association has registered in the academic year 2008. Alumni Association meeting has been conducted every year in the college.

29. Activities and support from the Parent-Teacher Association

PTA functions effectively and strengthens the bond between the parents ,teachers and students. Meetings were conducted on 19.1.2008, and there was very good response from the parents of the hostel students, final year UG & PG students, I and II year students attended the meeting respectively. The object and the role of PTA in promoting the welfare of the students were highlighted.

30. Health Services

- Since our college is a women's college the automatic sanitary napkin vending machine is installed in the campus for the benefit of the rural women folks of our college.
- * R.O. system is installed in the campus and Purified drinking water is provided for the students.
- ❖ Various health camps were conducted like Blood Group Identification and Eye camp
- ❖ During the camp Haemoglobin count is checked for the students and those with less count were identified and they were given treatments. Healthy food and medicines were provided for the needy students from the college.

An awareness camp on Anemia and Blood Donation awareness programmes had been conducted in the College and the Lab Technicians helped to identify the blood group and also helped to identify the students with less Haemoglobin count and they were given treatments

A seminar on the protection of environment was arranged in the College by the Rotary Club of Dindigul

31. Performance in sports activities

Dr. (Mrs).S Mahalakshmi, Dept of Tamil was in charge of physical education from 2006 to 2010. The students of our college participated in various sports competitions both at the inter university and at the inter collegiate levels and won prizes and overall championships. The detailed reports are given below.

2007-2008

| Sl. | GAME | PLACE | NAME OF THE STUDENTS |
|-----|-------------|-------|--|
| No | | | |
| 1. | CHESS | I | PRIYADHARSHINI IIIYR B.Com (SHIFT II). |
| | | | & |
| | | | SYMPHONY III TAMIL LIT (SHIFT II) |
| 2. | BASKETBALL | I | TEAM |
| 3 | 800mts DASH | I | K. INDHUMATHI II B.Sc GEO. |
| 4 | LONG JUMP | II | K. NIRMALA DEVI II B.A HIS. |
| 5 | RELAY | III | K. NIRMALA DEVI II B.A HIS. |

Competitions were held between the constituent colleges of Mother Teresa Women's University from 18/09/07 to 08/10/07.

Our college was awarded with over all championship for Mother Teresa Women's University for the year 2007 to 2008. In addition to that our students were also selected to play at the Inter University level in the following events.

| S.NO | EVENT | NAME OF THE STUDENTS |
|------|----------|---------------------------------------|
| 1 | HANDBALL | M. EZHILARASI- III B.A ENG LIT. |
| 2 | HANDBALL | A.JENIFER MARY III B.A ENG LIT |
| 3 | HANDBALL | R. PARAMESWARI III BSC GEO |
| 4 | HANDBALL | A.ANITHA THILAGAVATHI III B.A ENG LIT |
| 5 | КНО КНО | P. NIRMALA II BA ENG LIT |
| 6 | КНО КНО | S. NITHIYA III B.A TAMIL LIT |

- S. NITHIYA III B.A TAMIL LIT was selected to play at the **state level short put** competition.
 - 1. A .VINOTHINI
 - 2. D. ARUNA III B.Sc MATHS (EM)
 - 3. V. SEETHA LAKSHMI III B.Sc MATHS(EM)
 - 4. A. VINODHA DEVI- III B.Com
- A. Papatthi I B.A Tamil litt participated in 1500mts Marathon race and was selected for the **state level Marathon race**. Athletic events have been renewed in our campus after a period of 20 years.
- 32. Incentives to outstanding sports persons Nil
- 33. Students achievements and awards

UNDER GRADUATE COURSES - I SHIFT

| DEPARTMENTS | 2007-08 |
|------------------|---------|
| Biology | 96 |
| Chemistry | 77 |
| Commerce | 96 |
| Computer Science | 100 |

| Economics(E.M) | 100 |
|------------------|-----|
| Economics(T.M) | 97 |
| English | 97 |
| Geography(E.M)) | 89 |
| Geography(T.M) | 95 |
| History(E.M) | 100 |
| History(T.M) | 100 |
| Mathematics(E.M) | 100 |
| Mathematics(T.M) | 93 |
| Tamil | 100 |

POST GRADUATE / DIPLOMA COURSES

| DEPARTMENTS | 2007-08 |
|-----------------|---------|
| English | 82 |
| Geography(E.M)) | 77 |
| Tamil | 100 |
| PGDCA | 81 |

UNIVERSITY RANK HOLDERS 2007-2008

UNDER GRADUATE COURSES

| S.No | Department | Name of the Students | Rank |
|------|---------------|----------------------|------|
| 1 | Tamil | T.Elisabath Rani | I |
| 2 | Tamil | A.Sahaya Mary | II |
| 3 | History(T.M) | P. Kamalam. | I |
| 4 | History(T.M) | R. Shanthi | II |
| 5 | History(E.M) | R. Rajalakshmi | Ι |
| 6 | History(E.M) | K. Manimegalai | II |
| 7 | Economics(EM) | C.Parkavi | Ι |

| 8 | Economics(EM) | S.Vimala Rani | II |
|----|------------------|-------------------------------------|-----|
| 9 | Economics(T.M) | M.Sangeetha | I |
| 10 | Economics(T.M) | M.Usha Rani | II |
| 11 | Commerce | A. Kamila Begam | I |
| 12 | Commerce | A. Kamila Begam(Part – II Language) | I |
| 13 | Commerce | G. Thamarai Selvi | II |
| 14 | Chemistry | G.Brindha | II |
| 15 | Chemistry | V.Saranya | III |
| 16 | Chemistry | A.Agnesia | IV |
| 17 | Chemistry | A.Kiruba rani | V |
| 18 | Chemistry | A.Infanta | VI |
| 19 | Biology | K. Kaleeswari | I |
| 20 | Biology | S. Karpagalakshmi | II |
| 21 | Mathematics(T.M) | S.Shobana | I |
| 22 | Mathematics(T.M) | K.Gomathi | II |
| 23 | Mathematics(E.M) | J.Jenita | II |
| 24 | English | S.Shafana akthar | I |
| 25 | Geography(E.M) | R.Revathi Priya | I |
| 26 | Geography(E.M) | J.Sathya | II |
| 27 | Geography(T.M) | B.Sindhu | I |
| 28 | Geography(T.M) | K.Farsana Begum | II |
| | | | L |

POST GRADUATE COURSES

| S.No | Department | Name of the Students | Rank |
|------|------------|----------------------|------|
| 1 | Tamil | K.Vijayalakshmi | Ι |
| 2 | Tamil | R.Vinnarasi | II |
| 3 | English | G.Siva priya | I |
| 4 | Geography | S.Safrina Begum | I |
| 5 | Geography | P.Kokila | II |

INTELLIGENCE AWARD FOR SC/ST STUDENTS FROM CHIEF MINISTER TAMILNADU.

| | | COURSE |
|------|----------------|---------------|
| S.No | NAME | |
| 1 | S.Princy | II English |
| 2 | M.Premalatha | II English |
| 3 | M.Nirmala devi | II English |
| 4 | C.Eswari | III Maths |
| 5 | R.Rosy | III Chemistry |
| 6 | A.Abirami | III Chemistry |

Chellammal Memorial Fund Award:

Students who scored highest total marks in Part III are the recipients of the Chellammal Memorial Fund

08.03.2008 – N. Sasikala, B.Sc Zoology

STATE LEVEL NSS AWARD HOLDER

1. K. Muthu Mariammal. III B.A History 2007-2008.

INTERCOLLEGE MEET

➤ In **RESONANCE 2007**, held at Gandhigram Rural University **M.Jothy** B.Sc., Chemistry was awarded **FIRST prize** for modeling. [DNA, RNA Model].

OVERALL CHAMPION IN SPORTS



34. Activities of the Guidance and Counselling unit

GUIDANCE AND COUNSELIING

Tutorial system is functioning very effectively in our college. Every class is under the care of a tutor. The tutors maintain a record of the ward particulars-both personal and academic. The wards meet the tutors regularly every Wednesday and receive guidance and counselling. The tutors render effective support to the wards. They cater to the wards' academic needs and try to solve the other problems, if any. If situation demands, the tutors meet the parents of the wards too.

As the adage goes, home is the first school/college and school/college is the second home. Backing from both parents and teachers enable the students to achieve success in every endeavour they make, not only in academic but in other spheres as well.

In counseling, we the teachers help the students to develop confidence and by that students can realize their rights to make decision to overcome their problem.

DISCUSSED MATTERS:-

* Regarding the competitive examination the students were advised to prepare well for those examinations.

- ❖ The use of cell phones, its merits and demerits in general..
- The use and abuses of the cell phone, were discussed and the students were given advice not to bring the cell phone to the college, by giving proper guidance.
- Eve-teasing, how it can be handled.
- Personal problems at home and in colleges.
- Problems of the teenagers in general and the problems of having boy friends were told by giving examples.
- Regarding health, condition of the students has been discussed. The problems of not taking breakfast, healthy food, were told. Remedies were given to such problem by helping them to have their regular food. Medical tests were conducted for the students, by that students who were affected by anemia were given proper treatment by the staff members of history department.
- Regarding cleanliness of the students during menstruation, students, were advised to maintain personal cleanliness.
- ❖ Use of internet in educational institution was discussed.
- **Students** are motivated to do their course, exel.
- Students are getting moral instructions from the guide faculty
- **Students** are advised to keep their college, classroom and campus neat and tidy.
- **Students** are fed with tips for their further studies.
- **Students** are also provided with the job prospects and opportunities.
- Students are advised with 'how to develop moral on them'.
- Students are being advised to join in either one of the social activities like NSS, NCC, physical education, Red Cross.
- They are also provided with tips 'how to apply for a job' and 'how to prepare for the competitive examination'.
- ❖ Students are also motivated, 'how to get self employment' through 'women self employment scheme'
- Students are motivated to read News Papers , Magazines regularly to update their general knowledge.
- Students are getting moral instructions from the faculty who has been assigned for that duty.
- They are encouraged to use the tips given in the college for their future endeavor's.
- The students are trained to face the interview

❖ Personality development and soft skill training are given to the students.

The minutes of such meetings are recorded. Along with academic excellence, guidance and counselling are also given equal weightage to physical culture, devotion to duty, obedience to teachers, hospitality to guest, love for the nation and faith in God are the values inculcated

35. Placement services provided to the students

- The placement cell in the college is actively involved in the career development of the students. Many experts were invited from outside to train the students in various topics like how to face the interview and how to prepare for the competitive examinations etc. Mock interviews were also conducted for the students.
- ➤ Campus interview was conducted by the placement cell in the academic year 2007 08 and 15 students from the Department of Computer Science and the Department of Mathematics got selection and they were placed.
- > Students of computer science were given opportunity to attend many off-campus interviews and many of them got placement in well reputed MNCs like Infosys, Wipro, CTS, I Gate, etc.
- News paper advertisements and communication from private firms calling for suitable employees are displayed for the notice of students.
 - SSM FINE YARNS conducted a campus interview on 26.02.2007 in our college.
 - 1) Selvi. A. Bhuvaneshwari B.Sc Chemistry and
 - 2) P.Vijayalakshmi B.Sc Chemistry were selected as trainees in SSM group Companies
- ➤ Placement cell in our college is very active and the Contribution made by the Department of English is very remarkable. The recruitment companies and agencies expect students to communicate effectively in English, besides sound subject knowledge. In this regard the department of English has to play a pivotal role in improving the interpersonal skills of the students. Bearing this in mind, the English teachers always find a place in the placement cell.





36. Development programmes for the non-teaching staff

Computer training programme was organized by the Department of Computer Science to Non-teaching faculty members of the college and many of them were benefited and they use the computers for all office work.

37. Good practices of the institution

- Our college is well known for the discipline.
- ➤ The assembly is conducted in the first day of every week and the students take Oath of Communal Harmony.
- > Student's union election is conducted every year and the office bearers are elected by the students. Students are given freedom to contest the elections. Faculty members from various departments act as the Presiding Officers and Polling Officers. The counting of votes is done in the presence of contestant representatives.
- > Slow learners among the students were identified and remedial classes were conducted daily after the working hours and the expenses are met out from the grants provided by UGC XI plan.

38. Linkages developed with National / International, academic / research bodies

❖ History department has conducted Human Rights day with P.V. Dhass memorable rolling shield competition for our college students for the past three years in our college auditorium. They have eminently participated in all the association meetings and competitions. Faculty members were participated in the meetings. The prizes and rolling shield were offered to the winners. Relevant details are given below.

*

Human rights day with P.V. Dhass memorable rolling shield competition.

| S.NO | DATE | RESOURCE | COMPETITION | P.V. DASS |
|------|------------|--------------------|----------------|----------------|
| | | PERSON | TOPIC | MEMORABLE |
| | | | | ROLLING |
| | | | | SHIELD[DEPT] |
| 1. | 27.02.2008 | Dr. Vasanthidevi | ,d;iwa ,e;jpah | History |
| | | [Former vice- | tsh;r;rpg;ghij | Dept.students. |
| | | chancellor of M.S. | tho;tspf;Fk; | |
| | | university | ghijah? | |

| | Tirunelveli] | tho;topf;Fk; ghijah? | |
|--|--------------|-------------------------|--|
| | | | |

- 39. Action taken Report on the AQAR of the previous year: Nil
- 40. Any other relevant information the institution wishes to add: Nil

CONCLUSION

The concerted efforts put in by our teaching and nonteaching staff members have started bearing fruits. Our students excel both academically and in co-curricular and extra – curricular activities. Most of our staff members are pursuing research in their respective subject. These initiatives and drives augur in a glorious era of academic achievement in the near future.