



CRITERION: VII. INSTITUTIONAL VALUES AND BEST PRACTICES

METRIC: 7.1.9 - SENSITIZATION OF STUDENTS AND EMPLOYEES

YEAR : 2018 - 2023



7.1.9 SENSITIZATION OF EMPLOYEES

Mutual respect in the workplace is a vital part in creating and improving a healthy environment. Everyone knows the value of their talents, abilities and achievements. Everyone when treated respectfully among others helps to promote a positive work culture in which the employees are motivated to perform to their level best.

Respect is the act of revealing appreciation when an employee is treated with dignity and gratitude for their loyalty. The key benefits of respects in the workplaces include reduction of stress, increasing of collaborative work and productivity that improves employee satisfaction and creates a fair working environment.

COUNCIL MEETING:

Our college is known for providing the best and harmonious environment for teachers, non-teaching staff and students. Our Principal is the head of the council body and Heads of 13 departments are the Council members. At required intervals, the Principal convenes the council meeting in order to discuss about admission, duties to the staff, scholarships, contingency, fund allocation, conduct of any programme, information received from the higher authority or to discuss the problem of staff or students.

Streamlined body of Teaching and non-teaching faculties

Our college has a code of conduct for the Staff. The faculties of 13 departments maintain a good rapport among them. Both teaching and non-teaching faculties are categorized as Regular, Guest lecturers and PTA staff (appointed under parent teachers association). All are working with full responsibility in discharging their duties assigned to them. No one in the campus is discriminated against any caste or religion. Every one

extends his/her unique strength, communication and values while discharging their duties. As they are valued and treated respectfully, it helps us to promote a positive work culture in which the staff are fulfilled, engaged and motivated to perform to their very best.

Responsibilities of Staff (Duties Allotted)

In our college both individual and departmental duties are allotted on rotational basis every year / once in three years. The duties are allotted after the healthy discussion in the council body. In the beginning of the academic year, the duties are allotted. If required, the principal convenes the general staff meeting apart from council meeting. The staff meeting is arranged for having discussion about IQAC, NAAC, Swayam, UGC and conducting of common functions in the college.

Such duties as IQAC Co-ordinator, NAAC Co-ordinator, UGC co-ordinator, RUSA, Sports in-charge, PTA, Placement and career guidance, soft skill incharge, NSS, YRC, RRC, Calendar, Magazine, PWD and Building committee, Stores and Stationary, Union, Furniture, Fine Arts competition, Reception, Thathapatti club coordinator, CLP, Moovalur, Cyber crime, Legal Literacy Club, Consumer Club, Anti-ragging committee, Anti-Sexual harassment cell, EDC (Entrepreneurial Development Cell), Women Empowerment Cell, Youth Welfare, Thermal Duty (during Corona Period) and Competition in-charge, are allotted to the faculty members.

The staff members are really interested to work in full swing to discharge their duties and bring out better outcomes.

Mentor-Mentee:

The Mentor – Mentee system is practiced to build a good bond between the staff and their wards. Tutors establish a good rapport with students. Individual care and attention is being given to the wards. Based on the marks scored by the students in CIA, measures are taken to enable them get good marks in the semester to increase the pass percentage of the students. The staff work out of college hours and maintain harmony among their peers and students.

Teacher's day celebration:

Ever since September 5 is declared to be the Teacher's Day, the educational institutions celebrate it colourfully. For the past five years, the students have been hosting the programmes to honour, respect and love their most-beloved teachers.

Exposure Visit: Government school boy and girls visits

The educational institution plays a vital role in conducting various awareness programmes to create awareness about environment, health (epidemic and pandemic), drugs, child abuse and sexual harassments. In addition to this, every year the government school students studying from 9th to 12th standard are encouraged to visit various departments of our college. This awareness program was specifically focused on creating interests among them to pursue higher studies; to make them understand the subjects available in the degree level; to enlighten them about the schemes and scholarships available for college students to promote their career development in their future endeavors.

As we have established a healthy working environment, the importance of respect in the workplace is understood by the staff at every level of their seniority. Mutual respect and responsibilities in the workplace let all employees know their valued achievements, abilities and qualities.

Exposure Visit - Government school students.



Government school students studying from 9th standard to 12th standard have exposure visit to all the departments in our college

TEACHER'S DAY CELEBRATION

Academic
year&

Drive link / Photos

2022- 2023
05.09.2022



2022-2023
05.09.2021

