

7.2 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

S.No	Supporting Documents
1	Best Practice 1 : CARE
2	Best Practice 2 : MVM Journal of Research

AQAR 2022-2023



CRITERION: VII. INSTITUTIONAL VALUES AND BEST PRACTICES METRIC: 7.2. BEST PRACTICES 7. 2 – 1. CONTRIBUTORY ACTIVITIES FOR RELIEF AND EXCEL (CARE SYSTEM) FOR STUDENTS AND PTA STAFF YEAR : 2018 - 2023

7.2 – 1. CONTRIBUTORY ACTIVITIES FOR RELIEF AND EXCEL (CARE SYSTEMS) FOR STUDENTS AND PTA EMPLOYEES

OBJECTIVES OF THE PRACTICE:

- > To create a very **conducive environment for the students**
- > To provide sufficient care for all the Students and Staff.
- > To have a concern for the **needy students** at the moment when they feel helpless
- > To nurture the students with moral values and supports
- To encourage the students to secure good marks and emerge out with distinction / high percentage of marks with academic skills
- > To conduct **Bridge courses** for fresher to orient them towards college activities.
- > To conduct remedial classes for **slow learners** to boost up high pass percentage
- To shower concern for PTA (Parent Teachers Association) Temporary teaching and non-teaching staff

THE CONTEXT:

Mostly the students from Rural based, economically backward and downtrodden areas are benefitted every year. Both moral and financial assistance have been provided to the students when they need the same.

CONTRIBUTION OF PTA:

Both teaching and non-teaching staff members are appointed temporarily under Parent Teachers Association (PTA) Funds so as to manage and fill the insufficient regular faculty strength. Every year not less than 45 PTA staff members are working with monthly salaries. The festival bonus is given to the temporary non- teaching staff with the contribution of regular faculties. The festival advance amount is given to the PTA staff at the time of Deepawali, on demand.

THE PRACTICE:

Financial Assistance and care to the Students in need:

The college has its own uniqueness in the context of providing higher education to women.In the University Curriculum, the SBE, NME and research projects have been included in order to improve theknowledge and entrepreneurial skills of the students. The willing staff members are extending their financial support to the students

- a) for pursuing their UG programme
- b) for pursing their PG Degree or
- c) For completing their PG project.

Care for Fresher:

The Staff members prepare the semester wise lesson plan to decide in advance what they going to teach in the subsequent weeks. Since the students enter into the college from rural sector, a one week Bridge course programme is conducted for the fresher every year to improve their language skills and let them get acquainted with co- curricular and extracurricular activities which are encouraged beyond their curriculum based studies.

Care for improving their entrepreneurial skills

The Career Guidance and Placement cell is helping them to get guidance for higher studies and placements. The college adopts a number of innovative programmes and healthy practices for students to thrive in multidisciplinary activities. The students can represent their grievances through grievance redressal cell, and they can drop their grievance letter into the 'Grievance Box' kept in front of Principal's room.

In the recent years, the government has implemented job-oriented syllabi in the curriculum which includes Naan Mudhalvan, RUSA and TNPSC coaching classes for motivating the students to thrive well in their academic pursuits. The fund sanctioned by the TANSCHE is utilized for conducting various soft skills training programme for final year students.

Because of the limited Fund allocation for Government colleges, the required additional fund is generated in the Parent Teachers Association (PTA) with the contribution of parents and Teachers and also by the contribution of Alumni of this college towards Old Students Association (OSA). The basic needs of the college are fulfilled by PTA and OSA. The teaching and non-teaching staff members including day and night watchmen, sweepers and scavengers are appointed under PTA Fund and the infrastructure of the college is strengthened with the aid of OSA fund.

Economically backward and slow learners are identified and their welfare is taken care of. The volunteered staff provides the financial assistance to the students, who are not able to pay exam fee / tuition fee / hostel fee. The individual care and attention is given to those students who are under medical treatment and who face unexpected incidences in their day-to-day activities.

EVIDENCE OF SUCCESS:

Preparing the semester wise lesson plan helps the staff complete the syllabus within a stipulated time. The practice of mentor-mentee system in the college develops a good rapport between Staff and students and helps to identify the problems of the students.

For the fresher, one week Bridge-Course is conducted every year for motivating and preparing them to get elated interests in higher education. The counseling classes are conducted by all the departments once in a week. Apart from regular classes, Remedial coaching is offered to the weak students. By such CARE practices, the college produces more number of rank holders which is another mile stone that adds pride to the college. The Institution helps the eligible students to get financial assistance from the labour / farmer welfare schemes.

Financial support is given by the staff members for getting the study materials, books, remitting fee for exams etc. When the department is arranging tour, the staff contributes money and food to the students. Various cash awards are given to the meritorious students. They are:

- 1. Rani Mangammal endowment
- 1. Chellammal endowment

2. Kashthuri Durai endowment

3. Sundrapa Muralitharan Endowment

Scholarship for BC, MBC, SC, Children of Defense families, physically challenged are available to the students.

PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED

Problem Encountered

- Students enter the college with unknown fears and need some space till they get accustomed with the department staff and classmates. The main issues they face in the college include: Hesitation in speaking, Money / financial problem, Fear to communicate their needs, Health issues, problems in their Family, Personal problems etc. But the students are not able to come out to discuss their problems with the staff and their classmates because of a gap prevailing among them.
- Though many faculty members have supported the students in various occasions, it has become difficult to collect all such details, as they don't want to reveal such contributions.

Resources Required

- Amount is to be mobilized every year to undertake CARE activities in a planned manner.
- Preparation of a list of students who need either monetary or non-monetary support.
- Building a team of dedicated faculty members who are ready to shoulder the responsibility of caring the needy students.

NOTES: - (optional)

The University has introduced the job-oriented and skilled papers in the curriculum to enable the students become advanced learners and are able to compete in competitive exams. Environmental studies, Professional English, Value Education, and Women Empowerment are the common papers for I and II year students. For UG students, the University is also focusing on introducing more Practical papers for UG and project works for PG to help them score better marks in the exams. The students get placement under RUSA and Naan Mudhalvan, after completing their degree. The Placement Cell and Career Guidance Cell of the college conducts free coaching class for TNPSC exams in the college premises with the collaboration of District Employment Office, Dindigul. The Departments of Maths, English and Computer Science are emerged as the research departments. Dedicated teachers are the pillars of this great institution. The Principal's dynamic leadership, constant guidance and support give a prominent shape to the teaching and learning process.

Staff contribution to Students – providing Books and Subject material



PTA Meeting – For Teaching PTA Staff









VOLUNTARY STAFF CONTRIBUTION TO STUDENTS

		CARE SYSTEM- D	ECLARATION F	ORM			
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Design	ation: Assist	ing Progessor +	Head.				
5. No	Type of Contribution	Name of the Student(s)	Register number	Year & Date	No of Beneficia ries	Amount (Rs)	
1	Sponsoring Meals		1				
2	Sponsoring dress						
3	Remitting fee for the Exam						
4	Financial Aid for purchasing Books/ Project Print& Bind						
5	Financial Aid for treatment						
	Financial Aid to economically backward Students						
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8	If any other than the list						

I certify that the above said auformation provided is true and correct to the best of my knowledge.

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CARE SYSTEM- DECLARATION FORM

M.V.MUTHIAH GOVT ARTS COLLEGE FOR WOMEN, DINDIGUL-624001

Academic year

-1

Department: Geography

Name of the Teacher: Dr. J.Thermozhi

Designation: Associate Professor & Head of the Department

S. NO	Types of Contribution	Name of the students	Register Number	Year & Date	No of Benefic iaries	Amo unt (Rs)
1	Sponsoring meals	B.Divya	17327ER-004	2018-2019	1	1000
2	Sponsoring dress	-	-	-	-	
3	Remitting Fee for The Exam	B.Buvaneshwari K.Abitha M.Manohari	19327TR003 17327TR002 21327ER018	2019-2020 2019-2020 2021-2022	1 + 1	1250 1350 1250
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.5	Financial Aid for treatment	-	-	(+)		-
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CARE SYSTEM- DECLARATION FORM

M.V.MUTHIAH GOVT ARTS COLLEGE FOR WOMEN, DINDIGUL-624001

Academic year

Department: Geography

Name of the Teacher: Dr. C.Florence Annal

Designation: Associate Professor

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4	Financial Aid for purchasing Books/ Project print and Bind	M.Ramya D.Manjula Devi	184327ER011 204327ER006	2019-2020 2020-2021	ł	2000 1500
5	Financial Aid for treatment					
6	Financial Aid for economically backward students					
7	Arranging vehicle with Financial Aid at the time of emergency to go hospital					
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Dr.C.FLORENCE ANNAL Asst.Prof.of Geography M V.M. Govt.Arts College(W) Dindigul - 1.

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7	Arranging vehicle with financial aid at the time of emergency to go to hospital					
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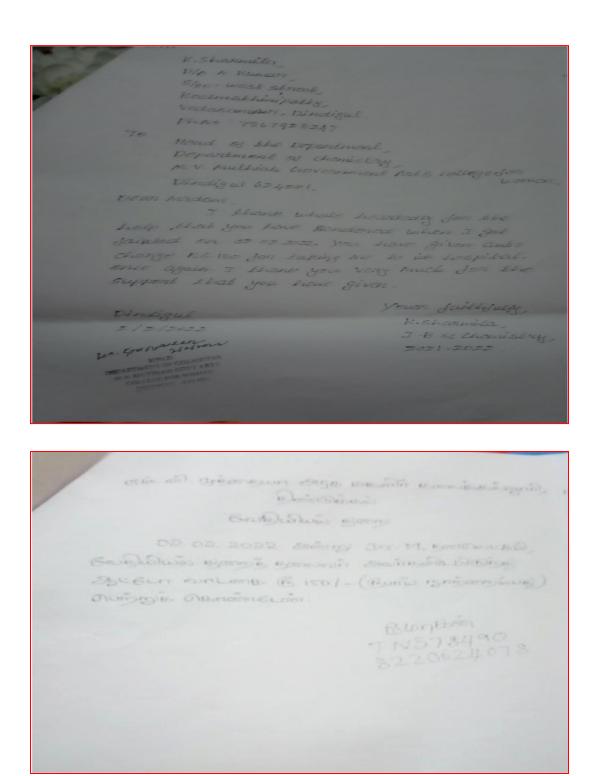
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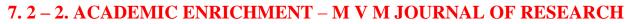
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AQAR 2022-2023



CRITERION: VII. INSTITUTIONAL VALUES AND BEST PRACTICES METRIC: 7.2. BEST PRACTICES 7. 2 – 2. ACADEMIC ENRICHMENT – MVM JOURNAL OF RESEARCH YEAR : 2018 - 2023



Objectives of the Practice:

- > To empower the faculty to thrive in writing skills in their specific field.
- > To motive them to publish articles in an easy manner.
- > To kindle interest among the academic fraternity to share their knowledge and promote their role in paper publications in varied domains.
- To create and promote interest in research activities and to rejuvenate ideas in any field of their interest.
- > To ensure easy access of the publication in everyone's hand with minimum contribution.

The Context:

- The practice of journal publication was started in the year 2014. Since then, the publication goes on smoothly.
- > The first volume of the journal was published without the ISSN number.
- Publishing the journal with ISSN number was a challenging part when the second volume was on the way. With the dedicated work of the editorial board, the second volume of the journal was published with the ISSN Number.
- The institution provides a right platform through which the budding researchers and the experienced academicians can bring out their research outputs in concrete shape.

> The required measures are being taken to improve its quality to include it under UGC care list.

The Practice:

The idea of launching journal was put forth to publish the articles through college platform. The work was initiated with the attitude of zealous and support of the faculty members. The first volume was published in the year 2014. The contributions provided by the faculty members made it possible to publish the journal in an effective manner. The college is well-established with 6 Arts departments such as Tamil, English, History, Economics, Commerce, BBA; and 7 Science departments such as Mathematics, Physics, Chemistry, Zoology, Botany, Geography and Computer Science ; three departments are emerged as the research departments. Obviously, the publications are expected to be multidisciplinary and cover all branches of studies.

The first issue, with 25 research articles, was a high quality printed peer reviewed journal without ISSN number. But the problem was that the journal did not have the ISSN number. The problem was resolved while delivering the second volume with the ISSN Number 2395 – 2962. Both the first and second volumes were published in print form. The journal is published annually. The Editorial Board encourages the faculty members to contribute their articles as per their research interests either in Tamil or English.

In the Global scenario, everything becomes online and digital. Keeping this in view, the Editorial Board Members planned to publish the journal in digital mode too. The MVM Journal gets published in digital form since its third volume. This digital form is inevitable to have larger readership and get wide contact. In the further endeavors, a special domain has been purchased and an exclusive site was built successfully to bring out the publication in Digital mode (<u>www.mvmjournal.org</u>). From 2018 onwards, the journal is available both in Print and online mode.

Publishing the research articles helps the faculty members and the research scholars to ensure the depth of knowledge and get mastery over the field of arts / sciences. The MVM Journal helps the budding researchers to get ample ideas about innovative researches. The MVM Journal of Research is an easily accessible platform to every academic fraternity of our home college to deliver their research ideas and methodology with minimum contribution.

Evidence of Success: (200 words) - performance against targets benchmarks, review/ results

Our former Principal Dr. C. Padmalatha was the pioneer to initiate such a good practice among the faculty members during the year 2014. It was an endeavor to divulge the talents of the faculty members to bring their scientific and literary articles. The senior faculty members have formed a committee to move the journal to the next level. Followed by this, an Editorial Board is formed with the inclusion of the senior academicians who would play their role as the Chief Editor and the Editorial Board members. Later the opportunity has been given equally to the interested and dedicative staff members who wanted to become the Chief Editor and Editorial Board members. Since then the journal publication practice has been successfully carried out with good academic excellence. The journal is a multi-disciplinary print-cum-online journal which aims to publish high quality peer reviewed articles in all branches of arts and sciences.

Only a minimum amount has been collected from the contributing staff members as the publication fees. The External Advisory Board Members confluence from various institutions provides valuable suggestion and guidance in the journal publication.

The **Reviewers Committee** has been constituted by involving the subject experts from various colleges to check the standard and the quality of the articles that has to be published.

Problems Encountered and Resources Required

The journal publication was a great task in the beginning part. Since the articles are collected from our staff members and sent to the review committee is time-consuming. Thus the Editorial committee couldn't publish the journal on-time. More over the journal with ISSN number is not recognized by the staff because the UGC insists to publish the research articles in the UGC care listed journal.

The fund required to enhance the quality and move it to the next level, besides the approval from the University is needed to promote it as the UGC care listed journal. The dedicative faculty members should take the responsibility by encouraging our staff and other college staff members to bring their research contribution to the journal with minimum plagiarism so as to improve its quality.

NOTES: (optional)

To promote the journal as UGC CARE Listed journal, the requisition was given to the Vice – Chancellor of Mother Teresa Women's University to get the approval for the forthcoming issues.

The faculty members are invited to get into the new avenues of research. This platform is providing novel information in every publication. The chief editor and the Editorial Board members involve in compiling, proof reading and editing the articles received from the authors. The research contribution to the journal shows the keen interests of the faculty members for enhancing their research productivity. This paves the way to compile the journal publishing work successfully. The journal will succeed in its endeavor in reaching out to faculty of other colleges, scholars and students.

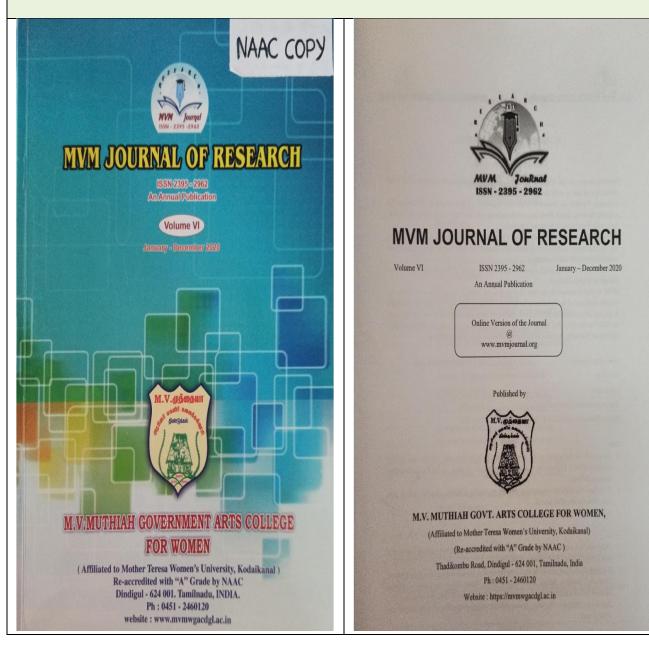


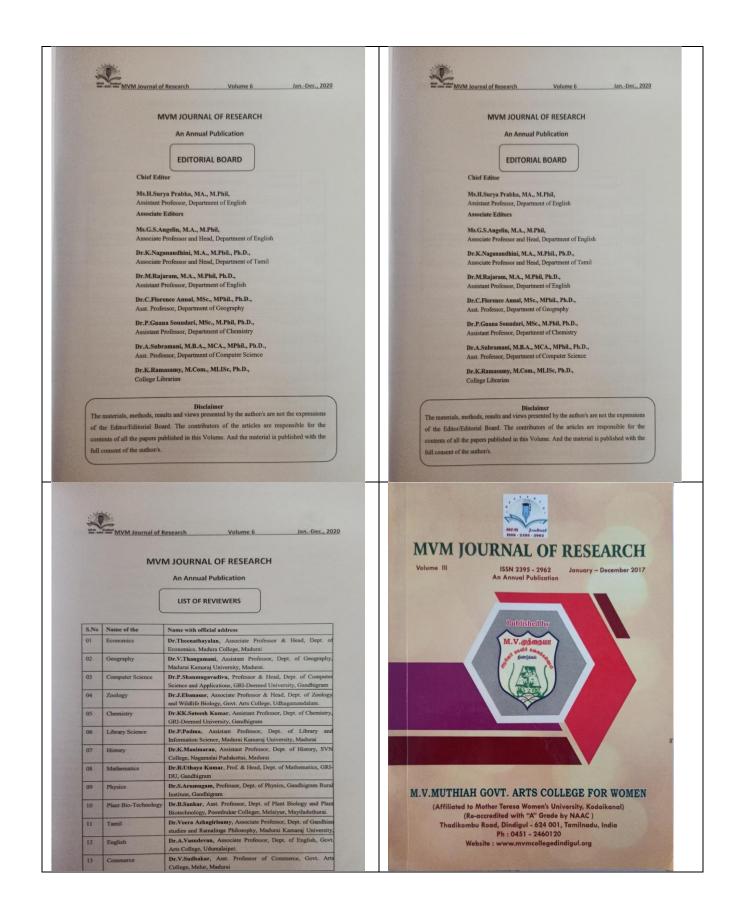


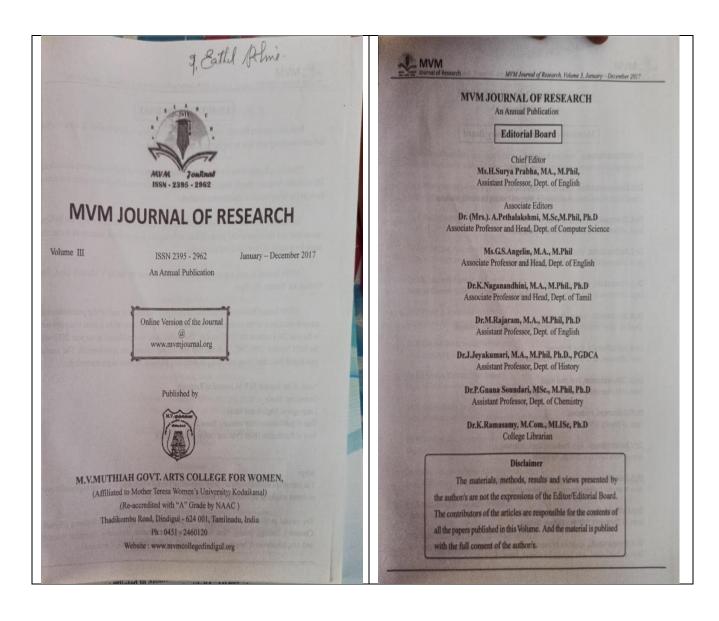


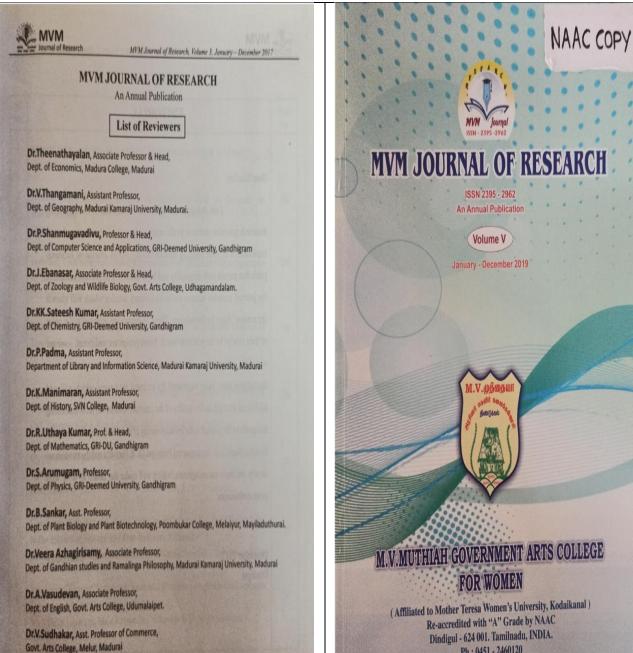
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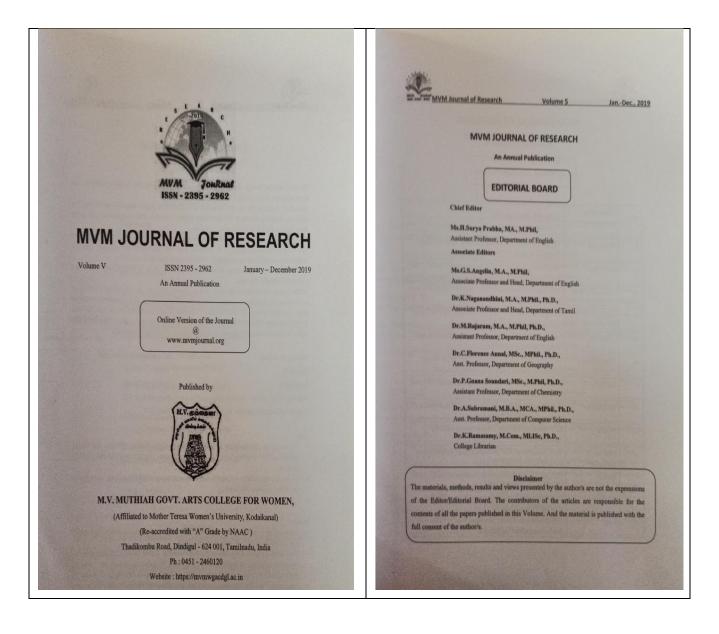




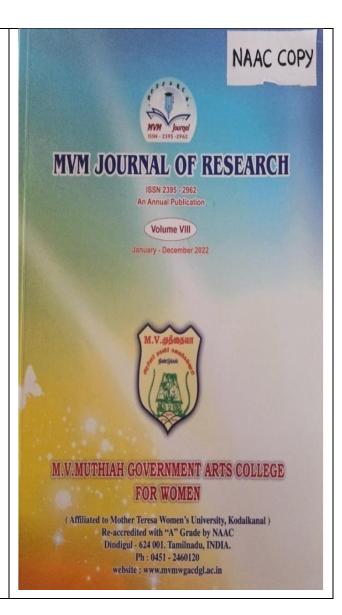


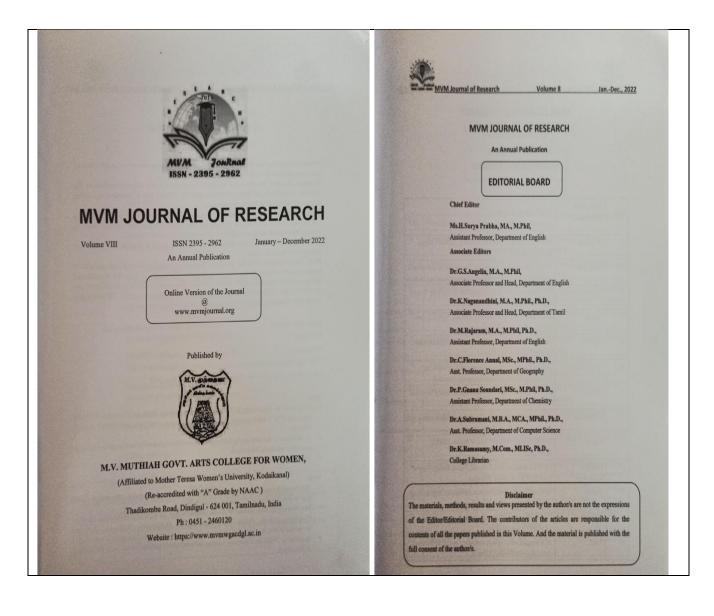


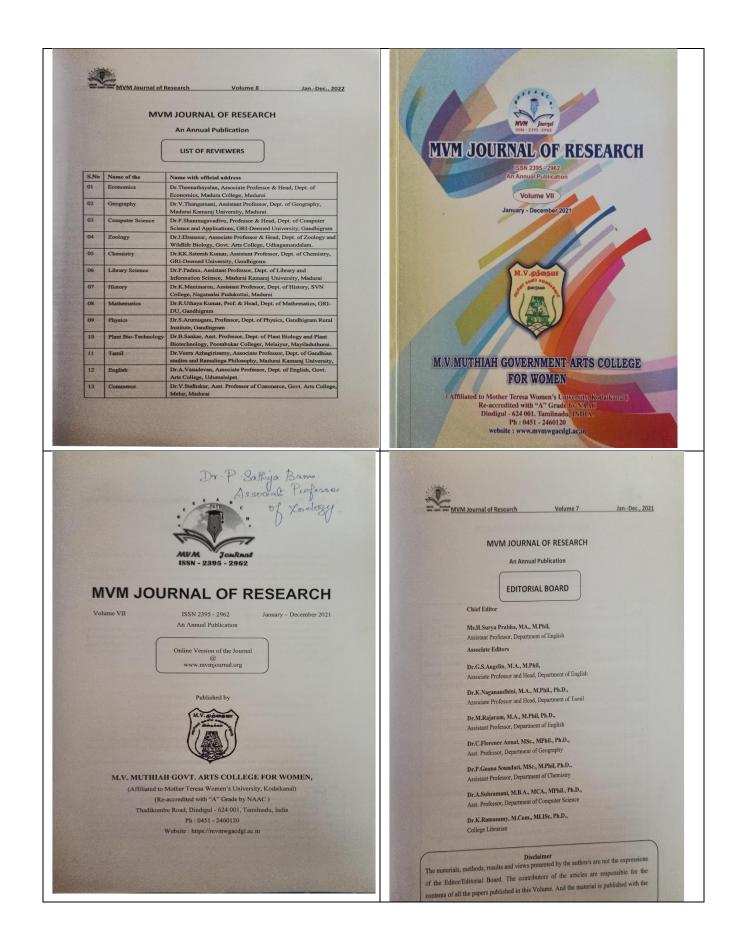
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		JOURNAL OF RESEARCH		
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06	Library Science	Dr.P.Padma, Assistant Professor, Dept. of Library and Information Science, Madurai Kamaraj University, Madurai		
07	History	Dr.K.Manimaran, Assistant Professor, Dept. of History, SVN College, Nagamalai Pudukottai, Madurai		
08	Mathematics	Dr.R.Uthaya Kumar, Prof. & Head, Dept. of Mathematics, GRI- DU, Gandhigram		
09	Physics	Dr.S.Arumugam, Professor, Dept. of Physics, Gandhigram Rural Institute, Gandhigram		
10	Plant Bio-Technology			
11	Tamil	Dr.Veera Azhagirisamy, Associate Professor, Dept. of Gandhian studies and Ramalinga Philosophy, Madurai Kamaraj University,		
12	English	Dr.A.Vasudevan, Associate Professor, Dept. of English, Govt. Arts College, Udumalaipet.		
13	Commerce	Dr.V.Sudhakar, Asst. Professor of Commerce, Govt. Arts College, Melur, Madurai		







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04	Zoology	Dr.J.Ebanasar, Associate Professor & Head, Dept. of Zoology an Wildlife Biology, Govt. Arts College, Udhagamandalam.		
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09	Physics	Dr.S.Arumugam, Professor, Dept. of Physics, Gandhigram Rural Institute, Gandhigram		
10	Plant Bio-Technology	Dr.B.Sankar, Asst. Professor, Dept. of Plant Biology and Plant Biotechnology, Poombukar Colleger, Melaiyur, Mayiladuthurai.		
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